

International Institute of Business Analysis (IIBA®) Endorsed Education Provider (EEP™)

This document supplements the information in the Learning Tree brochures and catalogs and provides answers to the most frequently asked questions.

What is the IIBA®?

The International Institute of Business Analysis (IIBA®) is an independent non-profit professional association that helps individuals working in the field of business analysis develop their skills and further their careers.

Credited with creating the *Business Analysis Body of Knowledge® (BABOK®)*, the IIBA® has become the leading association in the field of business analysis.

The IIBA® has awarded Learning Tree International EEP status, which entitles Learning Tree to be listed on the IIBA®'s online registry as a provider of approved content.

What does the EEP designation mean?

Members of the Endorsed Education Provider (EEP) program consist of education providers offering business analysis courses that align with the IIBA® *Business Analysis Body of Knowledge® (BABOK®)*.

Courses are submitted to IIBA® for thorough review and, once approved, are listed on the IIBA® Web site as endorsed by IIBA®. Further, those courses approved by the IIBA® can award Continuing Development Units (CDUs) to those who complete the course.

As an EEP, Learning Tree is committed to enhancing the ongoing professional development of IIBA® members, business analysts and those interested in learning more about the field.

What is the BABOK®?

The *BABOK®* is a collection of knowledge for professional business analysts. The *BABOK®* reflects what is current generally accepted practice and describes business analysis areas of knowledge, their associated activities and tasks, and the skills necessary to be effective in their execution. Learning Tree courses align with *BABOK®* v2.0.

What is the CBAP® certification?

The Certified Business Analysis Professional™ (CBAP®) is a formal certification offered by the IIBA® for business analysis professionals with extensive business analysis experience. A CBAP® is a recognized expert in identifying the business needs of an organization in order to determine business solutions. The certification is based on the best practices contained within the *BABOK®*. The CBAP® credential recognizes the experience and skills required to effectively perform business analysis activities within an organization.

What is the CCBA™?

The Certification of Competency in Business Analysis™ (CCBA™) exam is a formal certification developed by the IIBA® to validate the knowledge and skills of business analysis professionals with at least two and a half years of experience. The CCBA™ credential recognizes a strong understanding of all six knowledge areas of the *BABOK® Guide*, with proven proficiency in at least two.

Are there Learning Tree courses that help me prepare for the CBAP® or CCBA?

Yes. Course 913, *Preparing for the IIBA® CBAP® Certification Exam*, is an intensive exam prep course providing an in-depth review of the six knowledge areas included in the CBAP® certification exam.

Course 3503, *Preparing for the IIBA® CCBA™ Certification Exam*, provides the knowledge and skills to prepare for the CCBA™ certification exam.

In both courses, demonstrations and practice quizzes reinforce the concepts and provide the framework for a personalized study plan for exam success.

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What is required in order to take either the CBAP® or CCBA™ exam?

Anyone interested in taking either exam must first apply for certification and then successfully complete the initial screening process. Once qualified, those wishing to take the exam may register for an exam date listed on their application.

Certification requirements can be found in the *CBAP® Handbook* or the *CCBA™ Handbook*. In general, certification requirements include education, work experience, expertise in the *BABOK®* knowledge areas, professional development and references.

For more information, please see <http://www.theiiba.org>.

Are there requirements for maintaining the CBAP® or CCBA™ certifications?

Those holding the CBAP® or CCBA™ certifications are required to meet continuing proficiency requirements in order to maintain their designations. CBAP®s are required to report at least 60 continuing development units (CDUs). For both certifications, certification holders must submit a renewal fee every three years.

Additional details can be found in the *CBAP® Recertification Requirements Handbook* or found on the IIBA® Web site: <http://www.theiiba.org>.

Are Learning Tree courses endorsed by the IIBA®?

Yes. Learning Tree is an Endorsed Education Provider (EEP™) by the International Institute of Business Analysis (IIBA®). Most Learning Tree courses in this curriculum are approved by the IIBA® as supporting core concepts and knowledge outlined by IIBA®'s *Business Analysis Body of Knowledge® (BABOK®)*. Completion of endorsed courses counts toward continuing development units (CDUs) that will assist you in qualifying for or maintaining the Certified Business Analysis Professional™ (CBAP®) certification. For more information about CDUs and how to register them with the IIBA®, please see

<http://www.theiiba.org>.

The IIBA®, an independent, nonprofit professional association for business analysts, created the *BABOK®*, which is a collection of knowledge for professional business analysts. The *BABOK®* reflects generally accepted practices and describes business analysis areas of knowledge, their associated activities and tasks, and the skills necessary to be effective in their execution.

Which Learning Tree courses are approved as endorsed by IIBA® and cover material in the BABOK®?

Several Learning Tree courses have been approved by IIBA® as supporting core concepts and knowledge outlined by the IIBA® *BABOK®* and are applicable for Category 2 CDUs. Please see the chart on the next page for a complete listing of these courses.

For more information on each of these courses, please see the individual course Q&As.

Learning Tree continues to submit additional business analysis courses to IIBA® for endorsement as they are developed.

Questions & Answers

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Continuing Development Units (CDUs) for Learning Tree Courses

For more information about these course, please refer to the individual Course Q&As.

Learning Tree Course	IIBA® Program ID Number	Course Title	CDUs
211	E043-004	<i>Introduction to Business Analysis</i>	17
212	E043-001	<i>Building an Effective Business Case</i>	17
218	E043-006	<i>User Requirements for Software Development</i>	23
252	E043-011	<i>Strategic Planning for Organizational Success</i>	17
315	E043-003	<i>Developing User Requirements</i>	23
381	E043-002	<i>Business Process Reengineering</i>	23
447	E043-007	<i>Introduction to Modeling for Business Analysis</i>	23
901	E043-008	<i>Introduction to Business Intelligence</i>	17
907	E043-010	<i>IT Strategic Planning: Maximizing the Value of Your IT Investment</i>	17
912	E043-012	<i>Building a Successful Business Analysis Work Plan</i>	17
913	E043-009	<i>Preparing for the IIBA® CBAP® Exam</i>	23
943	E043-015	<i>Strategic Enterprise Analysis</i>	17
3505	E48008-024	<i>Implementing Business Process Improvement (BPI)</i>	17